

Forster Rancher



SEPTEMBER
2004



ADDRESS CHANGES

Homeowners wishing to change the address their billing statement is sent to should send their request to WEBB Management. The following information is required: account number, property address, and new forwarding address. They can also fax that same information to 949-498-1295, attention Nancy Thompson or e-mail nthompson@webbmgmt.com

VOLUNTEERS

The Board of Directors is currently looking for members of the Association who are interested in volunteering for committee membership. If you are interested in volunteering your time to your community, please contact Debra Barnes, WEBB Community Management, Inc. at 949-498-1129, Ext. 22.

LESSEN YOUR LOAD BY LEARNING TO DELEGATE EFFECTIVELY

If you find it easier to do it yourself than to ask others for help, it's probably because you've never mastered the art of delegating.

- **Think Big Picture** – As a manager, you must be free to direct multiple processes. If you get bogged down in the minutiae of a single task, you're probably shortchanging something else.

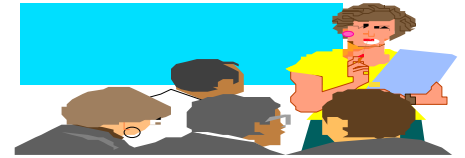
- **Take Time to Explain** – If you've had workers balk at assignments in the past, perhaps it's because you've left out important information. People will be more willing to take on tasks if they're told what to do – and why it needs to be done.
- **Set Deadlines** – Don't tell workers you want it "ASAP". Work out mutually agreeable deadlines.
- **Choose Wisely** – Don't sabotage yourself by assigning tasks to people who don't have the skills to complete them. Match the right people to the right assignments and make sure they have the tools needed to do the job.
- **Be Appreciative** – Always thank workers for their efforts. People are eager to help those who appreciate them.

PENASCO TREE REMOVAL

The homeowners on Penasco, you have probably noticed that some very large pines have been removed because they were leaning over the street presenting a liability to the Association. The Landscape Committee will be reviewing the area on their next walk through and making recommendations to the Board of Directors for replacement plant material and trees.

BOARD MEETING

The next Board meeting will be held on September 7, 2004 at 7:35 p.m. at St. Andrews By The Sea, United Methodist Church, Room SS1, 2001 Calle Frontera San Clemente



On August 16, 2004, the District Delegates elected the new Board of Directors which are as follows:

William Coughlin–Incumbent – Re-elected
Chet Frohlich - Incumbent
Jim Hinton - Appointment
John Marron – Newly Elected
James Nivette – Newly Elected
Wayne Schramm - Incumbent
Dennis Voegele – Newly Elected

The Board will elect officers at their organizational meeting on August 30, 2004.



WEBB COMMUNITY
MANAGEMENT, INC.

Debra Barnes

Senior Community Manager

Alice Almand

Assistant Community Manager

949-498-1129, Ext. 22 and 34

949-498-1295 (FAX)

website: www.forsterranch.com

LANDSCAPE

All portions of your lot must be maintained and kept weed free.

- a) Lawns must be mowed on a regular basis
- b) Lawns/Slopes must be fertilized and kept looking healthy
- c) Lawns/Slopes must be weed free
- d) Adequate plant material coverage must be provided for on all bare slopes/landscaped areas